

INTERNATIONAL COURSES

7th February 2022 - V2

Defence School of Logistics and Administration

Command Wing

Logistics Management Training Squadron

Logistics Specialist Training Wing

Defence Petroleum and Specialist Training Squadron

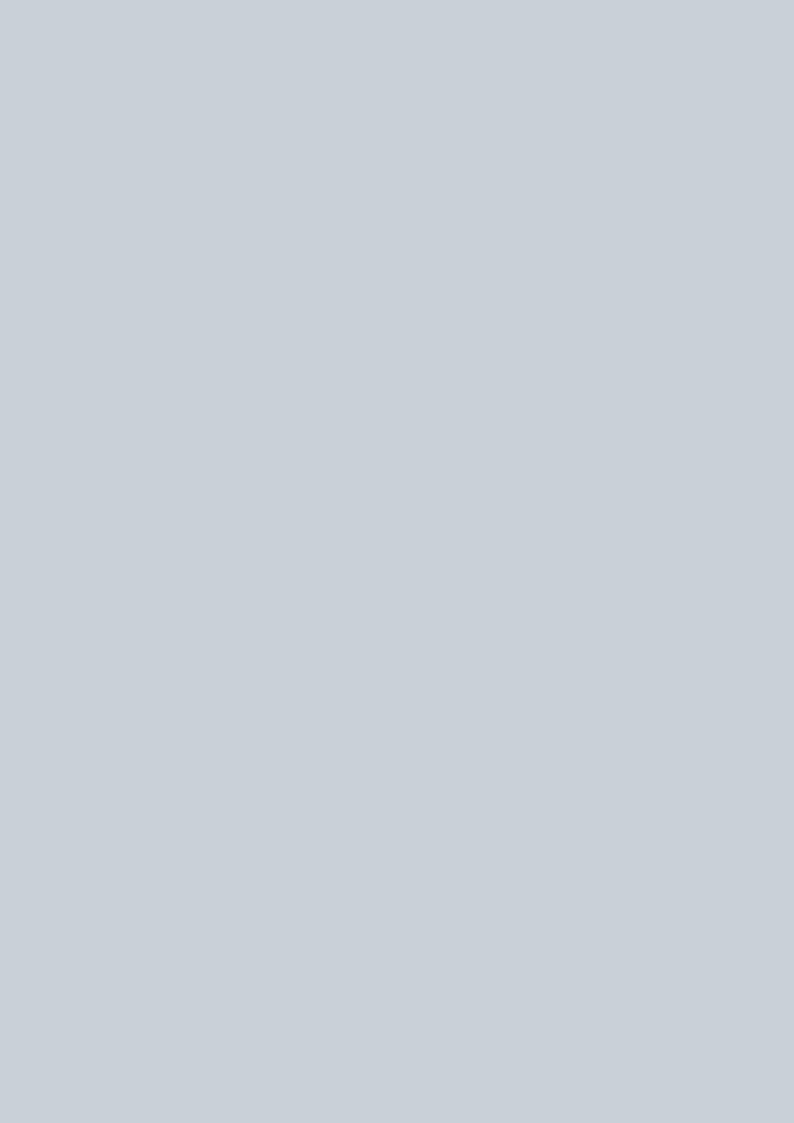
Defence Movements Training Squadron

Personnel Administration Training Wing

Food Services Training Wing

Defence School of Policing and Security

Defence School of Transport







Foreword by Commandant DEFENCE COLLEGE OF LOGISTICS, POLICING AND ADMINISTRATION

This prospectus provides an introduction into the International Defence training opportunities available at the schools within the Defence College of Logistics, Policing and Administration (DCLPA) which is Headquartered at Worthy Down. I hope you find it both useful and informative. The aim of the prospectus is to provide an overview of the wide range of logistic, security and personnel training opportunities that we offer across the country. At DCLPA we welcome the opportunity to train alongside our international partners, further enhancing our status as an international training centre. Our courses reflect NATO and British Defence Military Tactics and Doctrine, and are continuously updated to take account of the current and emerging threats and lessons identified on recent Operations. Within this prospectus you will find our principal courses which are available to our international allies. The DCLPA delivers a great many more courses so if you do not find the course you are searching for within this prospectus please contact the DCLPA via the details on the back page. I look forward to meeting you at one of the delivery schools within the College and supporting the engagement between our Nations in the future.

Brigadier Lee Daley















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DEFENCE SCHOOL OF LOGISTICS AND ADMINISTRATION (DSLA)

Welcome to the Defence School of Logistics and Administration (DSLA). The School provides the majority of logistic training for the Royal Navy, British Army and Royal Air Force. DSLA offers training in a wide range of logistic disciplines and many of these are open to international students. Our School is organised into 4 Wings: Command Wing (providing officer training), Supply Training Wing, Food Services Training Wing and Logistics Specialist Training Wing, headquartered at Worthy Down and with Squadrons delivering Petroleum (fuel) training at Worthy Down, Movement Control training at RAF Brize Norton and port and maritime operations training at Sea Mounting Centre (SMC) Marchwood.

The courses and training opportunities we offer are listed in the following pages. If you do not find precisely what you are looking for, then please contact HQ DCLPA as we may still offer a course that meets your requirements. We look forward to meeting you at one of our Wings during your training course.





COMMAND WING

Command Wing delivers logistic command training to Officers across the RLC and the wider Defence community, including international officers. Command Wing prepares newly commissioned RLC Second Lieutenants for their first command appointment; the Troop Commanders' Course teaches tactical logistic principles and doctrine, planning and execution of supply and distribution operations and command considerations when in-barracks. It culminates in Exercise TIMBER TRUSS; a challenging Squadron level, mounted exercise in a contemporary operating environment. Command Wing also delivers further professional development throughout RLC Officers' careers; this ranges from preparing them to serve as junior Captains at Regimental Duty, in multinational Headquarters, and to assuming Sub-Unit Command; as well as the delivery of Masters level training through the DLSC programme. Elements of this logistic training are distilled into the International Logistic Officers' Course which gives students an overview of how the UK military deploys operational logistics and gives practical insight into the planning process.















JOINT LOGISTICS OPERATIONS COURSE



Aim

To prepare officers for designated appointments in logistic planning and execution of joint and combined operations.

Description

Joint Logistics Operations (JLOC) is a 2-week course attended by Officers and Warrant Officers from all three services as well as Officers from NATO member states and nations within the Mutual Logistic Programme (MLP). The focus of the course is understanding the roles and responsibilities of the organisations that influence the Joint and multinational Operational environment, coupled with the planning and execution of Joint Logistics at the operational level (6- Step Estimate). The course will cover UK logistics doctrine and policy, multinational and coalition logistics, but viewed from a UK Doctrine perspective. External speakers have been requested to aim their briefs toward the planning considerations, factors and operational execution relevant to their organisations. Emphasis is placed upon current operational issues and themes to highlight freedoms and constraints placed upon a commander

at the Joint Operational Level. Naturally, students will need to be mindful of the associated J3 picture, however the main focus will be with the analysis of logistic factors in support of operations. The course will not cover the detailed tactics and execution of the plan and students are expected to have knowledge of their own Service/Arm.

Phase 1. To ensure a common level of understanding, students will receive a range of external briefs and updates regarding Logistic Support at the operational/strategic level, including a visit to the Permanent Joint Headquarters. Importantly, students will receive an overview of Joint Logistic Planning (JDP 4-00) and gain an understanding as to the linkages which feed Campaign Planning. Students will conduct some syndicate work during this phase. It would be useful for students to have a working knowledge of the Operational/Logistic Estimates and some pre-reading of JDP 4-00 would be beneficial. These documents can be viewed within the DCDC website: Doctrine Publications Link.

Phase 2. Deploy to Budapest, Hungary to conduct Ex MAGLITE to practice Logistic Planning at the Operational level. Students will leave with a better

understanding of the challenges associated with the Comprehensive Approach (CA) (Joint and multinational) within the context of a Contemporary Operating Environment (COE). Students will work in syndicate groups with Subject Matter Expert (SME) advisors assisting throughout. Syndicates will be responsible for the management of their own time and all should expect to work long days. Syndicates will provide a back brief on their given Course of Action (COA) to a number of visiting UK 1*/2* and Hungarian Army dignitaries.

Main training objectives

- Evaluate the roles and responsibilities of organisations that influence the Joint Operational environment.
- Evaluate the Logistic Planning Framework and decision-making process at Joint Operational level.
- Carry out the Logistic Estimate.
- Conduct the development of the Logistic Plan in a Joint context.
- Plan the Logistic preparation of the Joint Operations Area (JOA).
- Plan the Projection of Force Elements (FEs), using LogFAS as a planning aid.
- Plan sustainment of Force Elements using military, contracted and civilian capability.
- Plan the Recovery of Force Elements.
- Deliver 1* COA Back Brief on the Logistic Plan.

Courses per year/Duration

Courses per year: 2. Course duration: 10 working days. (Mon-Fri).

Course Number

10W/0035.

















INTERNATIONAL LOGISTICS OFFICERS' COURSE



Aim

To train overseas Logistic Officers in those aspects of British Defence Logistic Services, responsibilities and functions that may be considered useful for future non-specialist appointments.

Description

International Logistics Officers' Course (ILOC) is a 4-week course open to officers ranging from Lt to Lt Col. It provides training for future non-specialist appointments using 3 course elements. Firstly, the course undergoes classroom-based learning and discussion groups to provide an understanding of the UK Defence framework, the role and organisation of the British Armed Forces and an introduction to Army and joint logistics. Secondly, classroom instruction is brought to life by a series of visits to UK Defence establishments; typically this includes Whale Island (Royal Navy logistics), the Sea Mounting Centre in Marchwood, Defence Equipment and Support in Abbeywood (support from the Home Base), the Royal Military Academy Sandhurst and specialist logistic units (47 Air Dispatch Squadron, the

Defence Petroleum Training Squadron and the Combat Service Support Trials & Development Unit). Thirdly, instruction in logistic planning is enhanced by a planning exercise which includes a reconnaissance phase on the Isle of Wight. The course location in the south of England enables the students to obtain an understanding of UK culture through visits to London, Portsmouth and Windsor.

Main training objectives

- a. Defence Logistics.
- b. Commercial Logistics.
- **c.** Logistic Support in the Operational Battlespace.
- d. Specialist Logistic Capabilities.
- e. Logistic planning considerations.
- f. UK cultural awareness.

Courses per year/Duration

Courses per year: 1. Course duration: 19 working days (Mon-Fri).

Course Number

10W/0066.

















ROYAL AIR FORCE LOGISTICS OFFICER TRAINING (LOT) COURSE



Course Aim

The Logistics Officer Training (LOT) Course is designed to give future Logistics Officers a deeper understanding of the vast and varied Logistics Branch in order to prepare them for their future assignments.

Description

LOT is set within DSLA at Worthy Down and is a 12-week course for Officers completing Initial Trade Training (ITT). The course is mostly set within a classroom-based environment, utilising a blended learning approach which entails verbal briefings, syndicate breakout discussions, assessments as well as external visits to Main Operating Bases (MOBs). Students will obtain a greater understanding, and appreciation, for the Force Elements and Logistics Capabilities available to support the UK both at home and abroad.

The course is accredited by the University of Lincoln and allows students to go on to complete a BSc (Hons) in Logistics Management.

At its core, the Logistics Branch is people-centric, and as the Branch

and Trades transition to the Logistics Professions, the importance of being an effective flight commander forms a crucial part of the LOT syllabus. As such, the effective coaching and mentoring of our personnel, and ourselves, will become essential in helping to develop an agile and adaptable workforce for the future.

Main Training Objectives

- Duties of a Flight Commander.
- Duties of a Deployed Logistics Group Commander.
- Duties of a Contract Support
 Officer and Logistics Flight
 Commander (including Mobility,
 Supply Control, Fuels and
 Mechanical Transport).
- Understand the role of Defence Equipment and Support (DE&S) Supply Chain Management (SCM).
- Understand the duties of a Force Head Quarters, Integrated Logistics Operations Cell, Air A4 Operations, Air Strategic Capability, and the A4 Role Offices.

Courses per year/Duration

Courses per year: 2 (Apr-Jul & Oct-Jan). Course duration: 12 weeks.

Course Number

10W/1906



















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COMMAND WING

LOGISTICS MANAGEMENT TRAINING SQUADRON

The role of the Logistics Management Training Squadron (LMTS) is to provide defence logisticians with a framework for improving their own professional practice and hence fitness for role of their own departments, commands, or organisations. This is achieved through the systematic acquisition of advanced academic logistics knowledge coupled with work-based support to explore and develop high-level skills in the field of logistics and is intended to act as a catalyst for change for the better at both a personal and organisational level.















THE DEFENCE LOGISTICS STAFF COURSE



۸im

The Defence Logistics Staff Course (DLSC) provides an opportunity to Defence logisticians to study logistics to Masters level. The syllabus, delivered in a modular format, covers supply and support issues from both an 'effectiveness' and 'efficiency' perspective, equipping individuals to support the expeditionary 'battle space' from an, as lean as possible, 'business space'. The programme is aimed at logistics officers who have 6 to 10 years' experience at middle rank level. The middle rank level being equivalent to UK MOD of SO2 (OF 2) (i.e. UK Army Major). Applications from more senior and junior officers will also be considered.

Description

The DLSC is a work (and home) based educational programme delivered in contracted partnership with the University of Lincoln (UoL). Pre DLSC-Entry Qualifications. Successful applicants would normally have a good first degree. Other candidates are considered if they possess suitable managerial experience and are deemed by their respective command chain or career manager to

be capable to undertake the course. Applicants not having English as their 1st language must attain English Language Testing Service (IELTS) score of 5.5.

Main training objectives

Compulsory Subjects (students complete all of below):

- Introductory Studies and Strategic Aspects of Logistics.
- Fundamentals of Defence Logistics.
- Management and Leadership in Defence Logistics.
- Information Systems & Decision Support in Logistics.
- Logistics Business Acumen.
- Application of Logistics Supply and Support Concepts (Capstone Module). Module will be the final to be delivered on the course.

Elective Subjects (students complete any 2 from below):

- Project, Programme and portfolio Management.
- Financing Defence Logistics.
- Operations Management.
- Humanitarian and Disaster Relief.
- Logistics in Through Life Capability Management.
- Logistics Information
 Management and Exploitation.

Qualification

DLSC students who successfully complete all academic assignments are awarded a PG Dip in Logistics Management by the UoL. Students who gain a PG Dip are afforded the opportunity to complete their studies for the award of a Masters (MSc) in Logistics Management through the submission of a dissertation. The PGDip and/or MSc in Logistics Management has the professional accreditation of

the UK Chartered Institute of Logistics and Transport (CILT); the Chartered Institute of Procurement and Supply (CIPS), and the Chartered Management Institute (CMI).

Courses per year

A minimum of two courses are delivered each year by 2 methods: Firstly, a 'classroom based' method with students attending the residential weeks at LMTS, RAF College Cranwell, Lincolnshire, UK. Alternatively, a 'distance learning' method with students attending the residential weeks by 'computer communication' i.e. SKYPE. Microsoft Teams, etc; at their home/work location.

Duration

Students are expected to attend 8 one – week residential (Module) weeks (6 Modules are Compulsory and 2 are Elective from a pool of 6) over a 23-month period and submit after each week a 3000 to 5000word academic paper assignment in answer to a question set and marked by the UoL (the assignment may for some residential weeks include presentations delivered during the week). To achieve the right training delivery & balance, the academic logistics foundations provided by the UoL, are supported by lectures on the UK Defence 'approach' to logistics and exposure to industry and international best practice.

Course Number

DSLC/22/001. DSLC/22/002.

















DEFENCE LOGISTICS MANAGERS COURSE



Aim

The Defence Logistics Managers Course (DLMC) is a first-class educational opportunity designed to meet the needs of the Defence logistics services and the individual. The course is principally aimed at broadening Defence logisticians, beyond their functional expertise, at Band D/C or OF1/2/3 level and for experienced WO/SNCOs, with Defence contractors/partners being offered places on an opportunity basis. It would also be of an advantage and beneficial to personnel who are embarking on careers or appointments within the UK Defence Equipment & Support (DE&S) organisation.

Description

The DLMC provides defence Logisticians and others with an overview of Defence Logistics at the top level, the contributing organisations & their impact upon operational capability and explain the key elements of Defence Logistics Strategy, Policy and Processes; End to End (E2E) and Through Life Support, and Defence Logistics contribution to operational capability.

Main training objectives

The learning objectives for the course include the following targeted areas:

Understanding of E2E Logistics.

To include: Definition of Logistics, principles, key components of Defence supply chains and key organisations involved. Importance of logs/ confidence in logs to have freedom to manoeuvre, Overview Logs Info Systems, Measuring Defence Logs Performance, FLC perspective, Future Logistics Strategy.

Understanding of Through Life Logistics Support. Focusing on relationship with acquisition, to include overview of Acquisition process, Defence Lines of Development (DLOD), Support Solutions Envelope (SSE) and Logs Assurance, Relationship with Industry including Contractor Logistics Support (CLS)/ Contracting for Availability (CFA). This will also include PT and Industry perspectives.

To understand the key elements of Logistics Planning, Preparation, Projection and Sustainment.

Including logistics constraints, prioritisation process, Purple Gate, coupling bridge, CONDO and Host Nation Support (HNS).

The DLMC covers a wide range of top-level topics aimed at providing an update on those issues, initiatives and policies which may have an impact on the delegates' future areas of employment or responsibility within Defence Logistics roles. The content is delivered by visiting speakers, including 1* Officers, and includes the following areas:

MOD Logistics Policies.

- MOD Finance.
- Defence Equipment Sales Agency (formally Disposal Services Authority (DSA)).
- Commercial Logistics Partners.
- Military Logistics from Royal Navy, British Army & Royal Air Force perspectives.
- Permanent Joint Headquarters (J4 Supply).
- Project Team Acquisition and Integrated Logistics Support.
- Equipment Support Continuous Improvement Team.
- Support Enablers Operating Centre.
- Support Chain Information Services.
- Defence Support Chain Operations and Movements.
- Logistics Commodities & Services
 Transformation Programme
 alongside Team LEIDOS.
- NATO Support and Procurement Agency.
- Further continued professional development opportunities available to logistics personnel.

Courses per year/Duration

Courses per year: 2. Course duration: 4 working days.

Course Number

DLMC/22/001. DLMC/22/002.







LOGISTICS SPECIALIST TRAINING WING

LSTW provides 75 basic, pre-employment and specialist training courses to circa 5000 Phase 2 (initial) and Phase 3 (advanced) logisticians per annum of varying ranks from all three Services, as well as international students, civilian grades and defence industry partners. Training takes place across 3 geographically dislocated squadrons based at Marchwood (73 Training Squadron), Worthy Down (Defence Petroleum Specialist Training Squadron), (Logistics Supply Training Squadron) and RAF Brize Norton (Defence Movements Training Squadron).

The training audience includes officers of the Royal Logistic Corps and RAF Logistics Branch, as well as soldiers and airmen of the Petroleum Operator, Movements Controller, Mariner, Port Operator, Vehicle Support Specialist, Marine Engineer, Logistics (Supplier) and Logistics (Mover) trades.





LOGISTICS SPECIALIST TRAINING WING

DEFENCE PETROLEUM AND SPECIALIST TRAINING SQUADRON

Based at Worthy Down, the Defence Petroleum and Specialist Training Squadron (DPTS) encompasses seven different trade groups and delivers almost 40 different course types. Training is delivered to Phase 3 students from the Tri-Service community, MOD Civilians, Contractors and International Officers. Students comprise of individuals from across all ranks, both Regular and Reservist, with an annual throughput of circa 2,000 personnel.

DPSTS delivers RAF Fuel Courses, Defence Fuel Courses, RLC Petroleum Operator Trade Courses, Postal and Courier Trade Courses, Defence Dangerous Goods and RAF Dangerous Goods, Health and Safety Courses, Tailoring Courses, Equipment Repair and all Bulk Fuel Distributed Training Courses.















OFFICERS PETROLEUM COURSE





Course Aim

The Officers Petroleum Course (OPC) is designed to train the Royal Logistics Corps (RLC), Royal Air Force (RAF), Royal Navy (through Cdo Logs Regt) and International Officers with the ability to work at staff level with any type of fuel. Following the course students will be able to plan, move, store and distribute all fuel types through pipelines, Joint Operational Fuel System (JOFS), vehicles and other methods in accordance with legislation and regulations. Students will also understand the chemical makeup of fuel and its characteristics and know how to make fuel fit for purpose. Additionally, students will understand how to plan fuel as part of Bde+/ Air Group deployments and generate all health and safety, risk, fire and spill paperwork required when using fuel.

Description

The residential course is delivered in both classroom and outdoor environments, combining theory and practical training. The course is initially conducted at the Defence Academy at Shrivenham by Cranfield University, where the bulk of the academic

theory is taught. The remaining military theory and practical elements are delivered at DCLPA Worthy Down and by external units such as RSME Chatham, RAF Halton, RAF Cosford, Petroleum Inspectorate and Tactical Supply Wing. The course is open to OF1 - OF2 (Lt / Fg Off - Capt / Flt Lt). All students must be Medically Fully Deployable owing to the practical nature of the course. The course is aimed at developing the skills required to act as a fuels specialist in a Joint environment as a Staff Officer.

Assessment

There are a number of formative and summative assessments throughout the course, in order to progress onto the next module.

Main Training Objectives

- Conduct Joint Fuel Specialist staff work planning at Unit & Formation level
- Manage Deployed Bulk Fuel Installations.
- Manage the construction, maintenance & de-construction of an Enhanced Storage Module (ESM).
- Manage the construction and

- maintenance of Bulk Fuel Carrying Vehicle (BFCV) Modules.
- Demonstrate how the construction, maintenance and de-construction of the Light Forces Pumping Systems (LFPS) are directed.
- Demonstrate how the Quality
 Control of Fuel & Lubricants (F&l),
 LPG, Specialist and Industrial
 Gases is managed, including
 the application of RAF Quality
 Assurance, Flight safety and
 Airworthiness Policy as applicable
 to Aviation Fuels.
- Manage the Operating Authority (OA) of a Deployed Permanent Installation (DPI).
- Manage Static Fuel Installations.
- Conduct Petroleum Inspectorate duties

Qualification

RLC-PET_OFFR-ARMY.

Courses per year/Duration

Courses per year: 1. Course duration: 31 weeks (Jan – Aug).

Course Number

10H/CF01.

















EQUIPMENT REPAIR COURSES





Course Aim

The course enables students to repair all cordage work, vehicle canopies, tentage, sleeping systems, Gortex, patrol packs, leather work and VERITAS.

Description

The course is designed to ensure that the student is suitably qualified to work within a Quartermasters Department and be able to use sound equipment repair techniques to refurbish all heavy-duty repairs. The course encourages full participation by the students, with workshop instruction and practical work using heavy and light industrial machinery and hand sewing techniques by effecting repairs to stock and miscellaneous items, with input and instruction from course instructors.

Assessment

The course comprises of practical summative assessments.

Main training objectives

- Maintain Equipment.
- Carry out workshop administration.

- Operate Machinery.
- Construct Personal Load Carrying Equipment (PLCE).
- Maintain and repair clothing.
- Maintain and repair issued equipment.
- Construct and repair tentage.
- Construct and repair Vehicle canopies.
- Construct and repair leather equipment.
- Explain ropes and cordage maintenance procedures.

Qualification

Equipment Repair JPA competency.

Courses per year/ Duration

Courses per year: 6. Course duration: 4 weeks.

Course Number

10W/AA12.

















TAILORING COURSES





Course Aim

The Tailoring Department teaches three course- Basic Tailoring, Advanced Tailoring and Highland Tailoring.

Description

The courses are designed to ensure that the student is suitably qualified to work within a Regimental Tailors Shop, using sound Tailoring Techniques and being able to substitute for the Master Tailor as necessary. The courses encourage full participation by the students, with workshop instruction and practical work using Lockstitch, Blindstitch and Overedge sewing machines and hand sewing techniques, by effecting repairs and alterations to stock issue uniforms and miscellaneous items, with input and instruction from course instructors. In additional ceremonial dress is taught as well as Highland Dress uniform.

Assessment

All courses include formative and summative assessments throughout in order to progress to the next module.

Main training objectives

Basic Tailoring

- Apply Health & Safety at Work Procedures.
- Carry Out Tailoring Procedures Relating to Gender.
- Produce Articles of Clothing by Hand Using Various Methods.
- Carry Out the Construction of Various Pockets and Trousers/ Slacks.
- Operate in Service Tailoring Machinery.
- Conduct Alterations on Garments.
- Carry Out Minor Repairs on Garments.
- Conduct Maintenance of Regimental Headdress.
- Conduct Maintenance of Tailored Items.
- Conduct Medal Mounting.

Advanced Tailoring

- Perform as a Subject Matter Expert (SME) Giving Advice on Local Purchase.
- Produce Nether Garments.
- Alter Nether Garments.
- Repair Nether Garments.
- Produce Upper Garments.
- Alter Upper Garments.
- Repair Upper Garments.

Highland Dress Tailoring

- Draft a Pattern for Highland Garments.
- Produce Highland Garments.
- Repair Highland Garments.
- Alter Highland Garments.

Qualification

Master Tailor is awarded on completion of Advanced Tailoring. Basic tailoring must be completed first.

Courses per year/ Duration

Basic courses per year: 1.
Course duration: 8 weeks.
Advanced courses per year: 1.
Course duration: 11 weeks.
Highland courses per year: 1.
Course duration: 7 weeks.

Course Number

Basic Tailoring- 10W/AA10. Advanced Tailoring-10W/AA09. Highland Tailoring- 10W/AA11.



















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LOGISTICS SPECIALIST TRAINING WING DEFENCE MOVEMENTS TRAINING SQUADRON

DMTS is staffed by personnel from RAF Logistics (Mover), RLC Movement controller, RAF Personnel (Support) trades and MOD civilian personnel. Its role is to provide basic, pre-employment and specialist training across Defence for all three Services, civilian and overseas students. The DMTS specifically provides the core training required for Basic, Further and Officer Movements for the RAF and training for Army Movement Controller, (regular and reservists) Class 3, 2 and 1 personnel. In addition to these core training courses, the DMTS provides a multitude of Phase 3 courses in areas such as CAA DG by Air, Movement of Explosives, C17 Supervisors, A400M, Royal Naval Reserves, Government Authorised Explosives Representative, Air Core, Movement Control Officer Course and Unit Deployment Officer Courses. These courses are essential in ensuring the successful support required from Movements staff worldwide.















OFFICERS MOVEMENT TRAINING





Aim

To provide Logistics Officers with the necessary skill and knowledge applicable to the duties of the Movement Officer, in order to enable the Officer to manage the movement of passengers, cargo and mail by air and service means under normal peacetime conditions and contingency operations.

Description

This pre-deployment Training Course provides the student with the technical skill and knowledge required to fill any Junior Movements Officer post.

There is a large practical element to the course, providing students with the skills required to restrain, plan and build aircraft loads, utilising the aircraft mock-ups within the practical training area. The course content is delivered via classroom lectures, guided study, practical demonstrations, a series of visits, and practical exercises both in the UK and Cyprus. The course is open to a minimum OF-1. Foreign and Commonwealth students who have been nominated by the FCO. International students are to have an

International English Learning Testing System (ELTS) score of 5.5 and CP3 vision

Main training objectives

- The course introduces the student to the Movements organisations and the Movements trade structure.
- It goes on to comprehensively study regulations and procedures governing the movement of passengers and cargo in all types of Service and civilian transport aircraft and by Service means of transport.
- It goes on to comprehensively study regulations and procedures governing the movement of passengers and cargo in all types of Service and civilian transport aircraft and by Service means of transport.

Qualification

Certificate of completion.

Courses per year/Duration

Courses per year: 2. Course duration: 17 weeks (Mon-Fri).

Course Number

2500

















MOVEMENTS CONTROL OFFICERS' COURSE





Aim

To introduce Army Junior Officers appointed to a UK HQ Movement Staff or Movement Control Officer post, to UK military movement in support of operations.

Description

The course is intended to give junior Officers assigned to a Formation Staff Appointment an insight and understanding in the complex world of Movements. The course introduces officers to collaborative planning, tactical movement analysis and management of resources to deliver movements across either single or multi-modal lines of communication. The course further aims to develop officers appointed to movement organisations to understand managing consignment process and personnel responsible for delivery of executive movement control at transhipment points in support of Operations.

The course is open to UK military staff and International students involved in movement planning at Formation level and managing executive single and multi-modal logistic points.

Main training objectives

- Defence Movements Organisation.
- Joint Service Movements Organisation.
- Strategic Planning and operational Movements procedures for:
 - 1. Air Transport.
 - 2. Sea Transport.
 - 3. Rail Transport.
 - 4. Road Transport.

Courses per year/Duration

Courses per year: 2. Course duration: 22 working days (Mon-Fri).

Course Number

CB06.







PERSONNEL ADMINISTRATION TRAINING WING

The role of the Personnel Administration Training Wing (PATW) is to train military and civilian personnel from all three Services, to conduct military personnel and financial administration both in barracks and on operations. PATW incorporates the Army School of Education (ASE) which trains specialist education officers and runs the Potential Officers Development Programme.















STAFF SUPPORT ASSISTANT





Course Aim

This course is designed to qualify staff to process and record cases on Joint Personnel Administration (JPA) relating to staff management and discipline matters.

Description

This residential course provides theoretical and practical applications of staff support and discipline.
Attendees will be taught to understand and implement actions within service regulations and law. They will be taught how to provide administrative support for multiple situations from creation to completion.

Assessment

Trainees will undertake both theoretical and practical assessments over 2 days on topics such as summary hearings, service complains, appeals & custody. The assessments will test their abilities on understanding of the regulations and successfully imputing cases onto JPA and dealing with them up to their conclusion.

Main Training Objectives

- Administer appraisals and MS tasks
- Carry out command support administration.
- Administer Service Complaints.
- Administer Honours and Awards.
- Administer Service Law.
- Administer Administrative Action.
- Administer unauthorised absence.
- Utilise Unit MI manager application processes.

Qualification

Level 4 Certificate for Military Personnel Technical Administrators.

Courses per year/Duration

Courses per year: 9. Course duration: 15 days.

Course Number

















REGIMENTAL ACCOUNTANT



Course Aim

To teach non-public accounting techniques utilising Paxton+ to individuals maintaining accounts using the double entry bookkeeping system.

Description

This residential course is designed to teach double entry bookkeeping and to set up and maintain funds within an organisation. This theoretical and practical course will give attendees the skills to utilise Paxton+ from creating of funds, maintenance of accounts, month, and year end closures.

Assessment

Trainees undertake formal theory and practical assessments. They are assessed on both service regulations and are required to demonstrate their ability to carry out each type of transaction using Paxton+.

Main Training Objectives

- Demonstrate handing cash and issuing cheque procedures.
- Demonstrate opening a

- commercial bank account.
- Explain the safe custody of financial instruments.
- Demonstrate advising the unit on regimental accounts.
- Demonstrate processing taxes.
- Demonstrate the ability to maintain accounting instruments.
- Demonstrate the maintenance of accounting records.

Qualification

Level 4 Certificate in Account Manager.

Courses per year/Duration

Courses per year: 9. Course duration: 15 days

Course Number









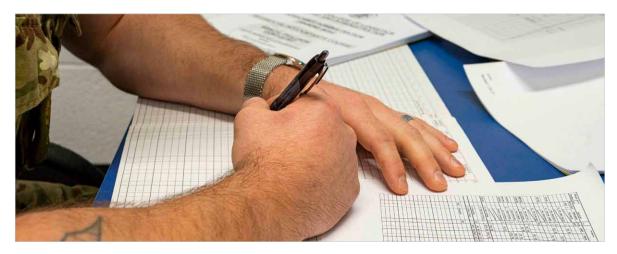








ALL ARMS BASIC BOOKKEEPER



Course Aim

To provide students with the basic knowledge and skills required to enable them to maintain a single service fund account.

Description

The AABB course is designed to teach accounting manually for a single fund using the double-entry bookkeeping method. The course ensures trainees know how to open a new month, complete double entry transactions, deal with subsidiary books and monthly closures in preparation for audits.

Assessment

Trainees are assessed on the 4 main aspects of manual accounting. Assessments will focus on opening an accounting month, transactions, subsidiary books and closing an accounting month.

Main Training Objectives

- Demonstrate handling cash and issuing cheques.
- Demonstrate operating a commercial bank account.

- Explain how to ensure the safe custody of Financial Instruments.
- Demonstrate how to provide advice to Fund Managers.
- Demonstrate how to process taxes
- Demonstrate how to maintain manual accounts.

Qualification

Nil.

Courses per year/Duration

Courses per year: 3.
Course duration: 10 days.

Course Number

















REGIMENTAL AUDIT TRAINING



Course Aim

To develop the technical skills of non-Regular RAOs in auditing JPA I-Expenses, public and non-public funds.

Description

This course will provide those already trained in public and non-public funds to audit the accounts. They will be taught the fundamentals to ensure that transactions have been carried out appropriately and accurately.

Assessment

Trainees will undertake formal practical assessments demonstrating their ability to correctly audit accounts for both public and non-public funds. They will also sit a formal practical assessment in auditing JPA I-Expenses highlighting expenses that have been incorrectly claimed for.

Main Training Objectives

- Conduct the duties of Public Accounts Auditor.
- Illustrate to the Commanding Officer the Public Account.
- Conduct the duties of Non-Public

Funds Auditor.

- Illustrate to the Fund Officials, Service Non-Public Funds.
- Promulgate the procedures for deputising for the Regimental Accountant.
- Conduct the duties of iExpenses Auditor.

Qualification

Nil.

Courses per year/Duration

Courses per year: 1. Course duration: 10 days.

Course Number

















REGIMENTAL ADMINISTRATIVE OFFICER





Course Aim

To provide administrative Captains with professional, technical and physical training prior to assuming the Regimental Administrative Officer appointment at unit level.

Description

This course is designed to give AGC(SPS) captains further skills to manage a Detachment within a Unit. They will be taught skills to manage staff, provide expert advice to enquiries and to ensure administrative procedures are carried out in accordance with regulations. RAO's will also be taught to audit public and non-public accounts and given the fundamentals to ensure that transactions have been carried out appropriately and accurately.

Assessment

Trainees are formatively assessed on theory and practical elements focussing on a range of verbal and written formats from auditing, presentations and exercise planning.

Main Training Objectives

- Managing staff (military and civilian).
- Provide advice/guidance to the unit (incorporating finance, IM/ iAdmin and Pensions).
- Manage and assure unit data and personnel administrative procedures.
- Auditing public accounts.
- Auditing non-public accounts.

Qualification

Level 4 Certificate in Administration Management.

Courses per year/Duration

Courses per year: 3. Course duration: 40 days.

Course Number

















PERSONNEL SUPPORT - SERVICE FUNDS ACCOUNTING



Course Aim

The Service Funds Accounting Course is to provide pre-employment training for personnel selected to fill positions within Service Funds sections specifically using SAGE software, those in OC Accounts Flt posts with responsibility for Service Funds and TG17 SNCOs who are to fill Service Funds Cashier/SNCO Accts Flt posts.

Description

This instructor-led remote course provides theoretical and practical applications of service funds accounts management and use of SAGE. Attendees will be taught to understand and implement actions within the bounds of the Charity Commission regulations.

Assessment

Trainees will be formatively assessed by the Defence Trainer during and at the end of each lesson in the form of oral questions, practical exercises. This will confirm the objectives and Key Learning Points (KLPs) covered during the lesson in accordance with the relevant Learner Specification (LSpec). In addition, a formative assessment

will take place as a consolidation exercise.

Main Training Objectives

- To maintain Service Funds
 Accounts using the SAGE Version
 12 Computer Accounting
 Programme.
- Perform service funds accounts management.
- Conduct the duties of the service funds accountant.

Qualification

Ni

Courses per year/Duration

Courses per year: 3. Course duration: 10 days.

Course Number

1723.

















AGC(ETS) LDO STAGE 1 (BRANCH TRAINER COURSE)





Course Aim

To instil branch ethos and the foundations of the PGCE (Prof Dev) in order to prepare ETS Learning Development Officers (LDOs) for their first appointment.

Description

A demanding course requiring Commissioned ETS officers to start their University awarded Post Graduate Certificate of Education (PGCE), acquire detailed knowledge of military policy surrounding training end education and begin development in practical delivery of training and education to military students. Academically and practically demanding 11-week course which develops an Officer to be able to fulfil their initial educational role in an Army Education Centre and working with associated units both in camp and overseas.

Assessment

Continuous formative assessment and formal academic assessment based on university requirements associated with acquiring a PGCE.

Main Training Objectives

- Explain the role and functions of ETS Branch.
- Design Learning Events.
- Develop knowledge of Army and Defence training policy.
- Deliver mandatory soldiers' education.
- Deliver BS support.
- Support Unit Instructor Development.
- Deliver cultural and language capability training.
- Deliver support to individual learners and service users.
- Assess learning.
- Evaluate learning events.
- Manage own professional development.

Qualification

Commencement of PGCE (Prof Dev). (May not be applicable to international applicants).

ATC qualifications. DTTTv2 and DIT(T).

Courses per year/Duration

Courses per year: 3. Course duration: 55 working days (11 weeks)

Course Number

1028

















POTENTIAL OFFICER DEVELOPMENT PROGRAMME





Course Aim

Though always tailored toward the individual, the PODP looks to develop a potential Officer's: self-confidence, cultural interests, communication skills. Interpersonal skills, analysis, planning and problem-solving. This will ultimately improve their chances of selection at AOSB Main Board.

Description

The PODP is a 12-week residential course featuring: essay writing, formal presentations, discussions, and debates alongside a rigorous PT program. This is designed to address likely areas for development. However, PO's will also identify personal goals and create an individual learning plan which the programme with flexibly facilitate.

Assessment

Formative assessment throughout as part of developmental feedback.

Main Training Objectives

- Demonstrate group influence.
- Demonstrate aerobic fitness and muscular endurance.

- Analyse current political, defence and cultural issues.
- Perform arithmetic calculations.
- Communicate effectively.
- Display the values and standards of an officer cadet.

Qualification

Nil.

Courses per year/Duration

Courses per year: 3. Course duration: 60 working days (12 weeks).

Course Number

PODP.







DCLPA Prospectus

FOOD SERVICES TRAINING WING

Food Service Training Wing (FSTW) provides Tri-Service catering training in an adapted modern facility. Instructors are taken from all three Services and the civil service. The training infrastructure consists of 12 Kitchen Classrooms (KCRs), 2 Realistic Working Environments (RWEs) – one of those replicating a ship's galley and the other replicating a dining room with 2 kitchens, a training bar and cellar, 8 lecture classrooms, 2 computer suites, 2 Functional Skills suites, a bespoke field training area and a Learning Resources Centre (LRC). FSTW supports and nurtures students through culinary apprenticeships.















DEFENCE CHEF BASIC COURSE



Course Aim

The Defence Chef basic Course is the Initial Trade Training course for all chefs joining the Army or Royal Air Force (RAF). The aim is to provide the initial culinary foundations required for chefs to be able to operate supervised within the military catering environment.

Description

After a 2-week induction package, the course begins with a 10-week culinary part (A) which combines theory and practical training skills to provide attendees with the required skills to produce hot, safe, appetising and nutritious food in a static or deployed kitchen. Trainees will be expected to learn the foundations of food safety and health and safety before embarking on the culinary skills training. The culinary phase of the course is delivered by experienced instructors from either the RAF, Army or Civil Service. The skills delivered on this phase provide the basic skills and knowledge for the trainee to build on at their first kitchen.

Assessment

All skills are tested formatively throughout the course which culminates in a final summative assessment at Week 12. Upon completion of the summative assessment Army and RAD trainees undertake special to arm training with their respective Service in the (B) phase. There is no entry test but students will require a good level of English to study for the Food Safety Exam. Trainees must also be able to stand for long periods of time and be in possession of a fit to handle food certificate or equivalent.

Main Training Objectives

- Apply the principle of Basic Food Hygiene.
- Apply the principles of Health and Safety in the workplace.
- Demonstrate the ordering and delivery of food goods.
- Prepare, cook and serve meats, turkey and offal in an appropriate manner.
- Prepare, cook and serve vegetables and potatoes in an appropriate manner.
- Prepare, cook and serve fish and shellfish in an appropriate manner.

- Prepare, cook and serve stocks, soups and sauce in an appropriate manner
- Prepare, cook and serve rice, pasta and egg dishes in an appropriate manner.
- Prepare, cook and serve sweets and pastry products in an appropriate manner.
- Prepare, cook and serve salads and sandwiches in an appropriate manner.
- Cater for Diversity.
- Demonstrate hot plate dishes.
- Operate a field catering deployed site.

Qualification

Highfield Awarding Body for Compliance (HABC) Level 2 Award in Food Safety and Health and Safety.

Courses per year/Duration

Courses per year: 12-13. Course duration: 12 weeks.

Course Number

10C1.

















PRODUCTION SUPERVISORS COURSE



Course Aim

To introduce and develop the supervisory skills of an Army chef to enable them to plan, lead the production of and deliver high quality food using advanced culinary techniques.

Description

The course is designed to equip attendees with the required knowledge and skills to effectively supervise the catering function in a home base unit. The course is delivered over four weeks with a focus on planning and home base catering support activity. The students are tutored in accounts, contract liaison, planning principles, provisioning and are updated on legislative requirements relating to their role. Students are expected to have an awareness of current accounting regulations commensurate with their rank.

All attendees must hold a fit to handle food certificate and have a good understanding of food safety standards.

Assessment

The course is summatively assessed through a class room based theory project.

Main Training Objectives

- Supervise the operation of a permanent kitchen.
- Manage buildings and equipment.
- Work as a supervisor within a catering contract environment.
- Carry out the catering function in a permanent kitchen.
- Ensure commercial awareness.
- Supervise the operation in a field environment.
- Sit a field kitchen.
- Comply with relevant legislation.

Qualification

Highfield Awarding Body for Compliance (HABC) Level 3 Award in Managing Food safety in catering.

Apprenticeship

Elective – Level 3 Senior Production Chef (15 Months Program).

Courses per year/Duration

Courses per year: 3. Course duration: 3 weeks.

Course Number

007G.

















RLC FOOD SERVICE UNIT CATERING MANAGER COURSE



Course Aim

The aim of the Unit Catering Managers Course (UCM) is to prepare junior catering managers for roles as line managers of Army Catering departments.

Description

The UCM course is designed to provide junior catering managers with the required skills and knowledge to deliver a wide range of output in support of the catering function. The main areas of focus are planning and preparation for a catering deployment and supporting contracted delivery in the home base. This includes the processes for siting of a field kitchen, training of staff, maintenance of morale, logistic planning considerations, accounting processes and practice and liaison skills. In addition, the attendees are versed in the Army inspection regime so that they are fully prepared for an operational deployment. The operational side of the course is supplemented by the coverage of the contracts based material that a UCM will be required to understand in order to deliver effective home base support activity. This includes

the understanding of performance management and standard setting. To further equip personnel they also undertake an accredited Level 4 qualification in managing Food Safety and Level 4 Nutrition training.

Assessment

The course is summatively assessed through a class-room based theory project.

Main Training Objectives

- Plan the production of meals in a static kitchen.
- Produce a catering management plan.
- Carry out pre-deployment preparation.
- Plan deployment activity.
- Plan the allocation of manpower for a deployed location.
- Manage the morale and welfare of Military staff.
- Account for rations.
- Conduct serviceability checks on facilities and equipment.
- Prepare for audit and inspection of facilities.

Qualification

Highfield Awarding Body for Compliance (HABC) Level 4 Award in Managing Food safety in catering.

Elective – Royal Society for Public Health Level 4 Certificate in Nutrition for the Armed Forces. This option must be funded separately by SP (cost available on application).

Apprenticeship

Elective – Level 3 Facilities Management (15 Months program).

Courses per year/Duration

Courses per year: 3. Course duration: 4 weeks.

Course Number

004G.



















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DCLPA Prospectus

DEFENCE SCHOOL OF POLICING AND SECURITY (DSPS)

DSPS is the UK's Centre of Excellence for the provision of Service Police, Guarding and Security training and are constantly committed to delivering the most appropriate training in line with UK Government, Ministry of Defence and Service Policing strategies. We engage and work closely alongside many civilian security, policing and academic agencies within the UK and, consequently, embrace every opportunity to train alongside our international partners. DSPS have a dedicated, professional, specialist policing and security training with access to a wide range of modern, cutting-edge training facilities. The DCLPA catalogue highlights the wide variety of courses that DSPS currently conducts, but we are flexible and adaptive enough to run additional policing and security related courses, including potentially bespoke courses to suit your needs. If you do not find the course that you are looking for then please contact us. We look forward to meeting you and hosting you at Southwick Park, the home of the UK Service Policing very soon.















DEFENCE GUARDING SPECIALIST COURSE



Course Aim

The aim of this course is to train personnel to perform to undertake security duties at defence establishments.

Upon completion of this course personnel will be qualified to conduct armed guarding duties, vehicle searches, control room procedures and incident management.

Description

This residential course is aimed at personnel with previous military experience to refresh or enhance their guarding skills. It encompasses both classroom and environmental training, with a mixture of theory and practical elements.

The Dismounted Close Combat Trainer is utilised to conduct judgemental training. Person search, vehicle search, patrol techniques, and incident response drills are also carried out in a realistic manner.

Assessment

Students are summatively tested theoretically and practically. There are four assessments.

- Judgement Assessment (JA).
- Written Examination.
- Exercise IRON CURTAIN.
- Loading Bay Supervisors.

Main Training Objectives

- Judgemental training in order to understand the rules of engagement.
- Comprehension and application of the powers of arrest in accordance with the local law.
- Control Room procedures.
- Conduct of armed and unarmed patrol techniques.
- Reaction to Immediate Reaction
 Drills including Improvised
 Explosives Devices (IED), Armed intruders and Suspicious Vehicles.
- Use of effective Voice Procedure including sending an initial and a full contact report.

Qualification

Level 3 in Defence Guarding and Security.

Courses per year/Duration

Courses per year: 17. Course duration: 5 days. Course number: 30 per course. IELTS level: 6.

















AVIATION AND VENUE SECURITY COURSE





Course Aim

The Aviation and Venue Security
Course teaches students to utilise
screening equipment to identify
multiple threats to security. Students
will be trained to screen personnel,
baggage and freight in order to create
sanitised, secure areas within Airports,
VIP areas, concerts and seminars. The
screening equipment includes training
on X-Ray Machines, Metal Detectors,
Explosive Trace Detector and Liquid
Explosive Bottle Scanner.

Description

This course is designed to make students aware of how to recognise and manage possible threats to aviation through methods of screening and application of Defence security policies.

Assessment

Students will be assessed on ability to identify threats using X-Ray detection on Quadratica training software.
Students will also be assessed on theoretical knowledge to allow successful completion of the course.

Main Training Objectives

- Threats to security to Airports
 Terminals, VIP Areas, concerts and Seminars.
- Recognition of dangerous goods and prohibited items.
- Recognition of explosive materials, firearms and components parts.
- Person search.
- Baggage search.
- Aircraft/Area search.

Qualification

Level 1 Aviation Security Operators Course (not civilian accredited).

Courses per year/Duration

Courses per year: 10. Course duration: 7 days. Course number: 12 per course. IELTS level: 7.

















CRIME SCENE INVESTIGATION COURSE





Course Aim

This Crime Scene Investigation Course qualifies personnel to forensically examine volume and serious crime scenes in accordance with the UK national Occupational Standards.

Description

This 8-week course provide all aspects of crime scene investigation, so that a scene can be recorded accurately together with identifying, interpreting and recovering evidence optimally. The course syllabus is delivered within the classroom and practically within a world class mock crime scene facility.

Assessment

Students are formatively tested theoretically and practically throughout the course. The assessment cover a number of areas:

- Photography.
- Trace Evidence.
- Fingerprints.
- 4 x Practical Crime Scene assessments.

Main Training Objectives

- Crime Scene Photography.
- Forensic Science.
- Crime Scene Management.
- Search Methods and Techniques.
- Alternative Lights Sources.
- Anti-contamination.
- Trace Evidence Recovery.
- Recovery of Cyber Crime exhibits.
- Identification and recovery of deceased.
- Forensic Strategies.
- Sexual Offence evidence.
- Crime Scene Logs.
- Fire and Arson Investigations.
- Forensic Post-Mortem.
- Vehicle Examination.
- Forensic Odontology.
- Fingerprints.
- Presenting Evidence.

Qualification

CSA National Occupancy Standard Certificate.

Courses per year/Duration

Courses per year: 3. Course duration: 7 days. Course number: 12 per course. IELTS level: 8.









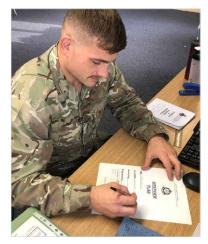








MILITARY POLICE OFFICERS' COURSE







Course Aim

The Military Police Officers' Course teaches commissioned military personnel how to lead and manage investigations procedures to incidents or crimes committed in both the UK and in international theatres of operations, inclusive of custody and detention, support to security, stability policing and mobility support. Additionally the skills and knowledge required from the management of personnel regarding both career and welfare.

Description

This course aims to produce a Royal Military Police Officer able to lead and manage Provost Operations and further manage Police Enquiries to Level 2.

The course is open to junior officers with International English Learning Testing System (IELTS) Level 6, are physically fit.

Assessment

Students are formatively tested in the Management and Leadership of Policing Operations and investigative Management.

Main Training Objectives

- Crime Scene Photography.
- Core Investigative Legislation.
- Service Justice System.
- Civil and Common Law.
- Use of Incident Logbooks.
- Evidence Recording Processes.
- Detention and search of Suspects of Crime.
- Principles of Sexual Crime and Victims Safeguarding.
- Collating biometric evidence (fingerprints and DNA).
- Personal Safety Training Techniques.
- Responding to Road Traffic Accidents and Incidents.
- Incident Photography and Sketch Plan Recording.
- Forensic Awareness.
- Use of Service Police Computer Systems
- Management of Investigations.
- Interview Techniques.
- Battle Craft Syllabus.
- Personnel management welfare processes, reporting, responsibilities, career development.

Qualification

Certificate of completion.

Courses per year/Duration

Courses per year: 2. Course duration: 17 weeks. Course number: 15 per course. IELTS level: 8.

















ROYAL AIR FORCE POLICE OFFICERS' COURSE



Course Aim

The RAF Police Officers' Course teaches commissioned RAF personnel how to lead and manage investigations procedures to incidents or crimes committed in both the UK and in international theatres of operations, inclusive of custody and detention, support to security, stability policing and mobility support. Additionally, the skills and knowledge required from the management of personnel regarding both career and welfare.

Description

This course aims to produce a Royal Air Force Police Officer able to lead and manage Provost Operations and further manage Police Enquiries to Defence Level 2 of managing investigation (MIC 2).

The course is open to Junior Officers with International English Learning Testing System (IELTS) Level 6, medically fit to deploy and meet the below vetting requirements.

Vetting

Personnel attending this course are required to have an in-date Security

Clearance (SC)/NATO SECRET and able to prove this to the course director prior to arrival at DSPS.

Where SC/NATO SECRET clearance is unachievable, circumstances are to be submitted to DSPS for consideration under extenuating circumstance and the risk to be appropriately managed prior to the course start.

Assessment

Students are formatively tested in the Management and Leadership of Policing Operations, Investigative Management and Protective Security.

Main Training Objectives

- Crime Scene Photography.
- Core Investigative Legislation.
- Service Justice System.
- Civil and Common Law.
- Use of Incident Logbooks.
- Evidence Recording Processes.
- Detention and search of Suspects of Crime.
- Principles of Sexual Crime and Victims Safeguarding.
- Collating biometric evidence (fingerprints and DNA).
- Personal Safety Training Techniques.

- Responding to Road Traffic Accidents and Incidents.
- Incident Photography and Sketch Plan Recording.
- Forensic Awareness.
- Use of Service Police Computer Systems.
- Management of Investigations
- Interview Techniques.
- Battle Craft Syllabus.
- Personnel management welfare processes, reporting, responsibilities, career development.
- Protective Sy Policy, Sy Responsibility & CI Doctrine.
- Sy Breaches and Incidents.
- Official Secrets Acts.
- Threat & Threat Mitigation.
- Security Education Briefings.
- Managing a Unit Security Network.
- Air Platform Security.
- Personnel Security & Vetting.
- Travel to CSSRA Countries.
- Public Military Events.
- Security Vigilant Areas.
- Physical Security.
- Hardware and Software Security.
- Compliance with IT Sy.
- Joint Arms Controls
 Implementation Group (JACIG).
- Security Risk Management.

Qualification

Certificate of completion.

Courses per year/Duration

Course per year: 2. Course duration: 19 weeks. Course number: 12 per course. IELTS level: 8.

















PROTECTIVE SECURITY COURSE



Course Aim

The Protective Security (PS) course is designed to teach RAF Police NCO's to deliver PS in the UK & in overseas deployed areas. PS is fundamental to the way the Royal Air Force operates and is seen as an essential enabler to the delivery of Air Power. The PS course concentrates protection of assets, both tangible and intangible, from compromise by ensuring their Confidentiality, Integrity and Availability.

Description

The course is broken down into several phases:

Phase 1 is PS theory which is delivered to trainees virtually. Here the trainees cover a wide array of topics that broadly fall into the following areas; Security Organisation & Structure, Threats, Personnel Security, Physical Security, Information Security & Security Risk Management.

Phase 2 is residential training that takes place at DSPS. This is the practical element of the course whereby trainees put into practice the theory elements that they learned

in Phase 1. The residential phase concentrates on realistic training scenarios that cumulate in the final phase called Exercise KALI SALIM.

Exercise KALI SALIM has been designed to assess trainees on a wide range of PS subjects. The exercise has been created to be AIR focused and as such is based upon an overseas deployment of one of the Royal Air Forces most prominent platforms, the Typhoon FGR4, which is a multi-role combat aircraft. Trainees must deal with a myriad of security issues surrounding the deployment including, most notably, Security Risk Management.

Vetting

Personnel attending this course are required to have an in-date Security Clearance (SC)/NATO SECRET and able to prove this to the course director prior to arrival at DSPS. Where SC/NATO SECRET clearance is unachievable, circumstances are to be submitted to DSPS for consideration under extenuating circumstance and the risk to be appropriately managed prior to the course start.

Assessment

The course has two summative assessments by way of examination and several practical assessments.

Main Training Objectives

- Protective Sy Policy, Sy Responsibility & CI Doctrine.
- Sy Breaches and Incidents.
- Official Secrets Acts.
- Threat & Threat Mitigation.
- Security Education Briefings.
- Managing a Unit Security Network.
- Air Platform Security.
- Personnel Security & Vetting.
- Travel to CSSRA Countries.
- Public Military Events.
- Security Vigilant Areas.
- Physical Security.
- Hardware and Software Security.
- Compliance with IT Sy.
- Joint Arms Controls Implementation Group (JACIG).
- Security Risk Management.

Qualification

Certificate of completion.

Courses per year/Duration

Courses per year: 2. Course duration: 17 weeks. Course number: 15 per course. ELTS level: 8.*

*Content may be restricted based on requirements of national regulations on release of information

















INFORMATION ASSURANCE PRACTITIONERS COURSE



Course Aim

The Information Assurance Practitioners Course qualifies personnel in Information Assurance (IA) fundamentals in line with MOD security risk management methodologies and alignment to ISO standards.

Description

This 2-week course aims to produce highly competent RAF Police personnel capable of undertaking Information Assurance (IA) related investigations, audits, infrastructure assessments and provide comprehensive Information Assurance and Network Security Advice.

Vetting

Personnel attending this course are required to have an in-date Security Clearance (SC)/NATO SECRET and able to prove this to the course director prior to arrival at DSPS. Where SC/NATO SECRET clearance is unachievable, circumstances are to be submitted to DSPS for consideration under extenuating circumstance and the risk to be appropriately managed prior to the course start.

Assessment

Students are formatively tested theoretically and practically throughout the course. The assessment covers several areas including.

- Compilation of a Risk
 Management Accreditation
 Document Set (RMADS).
- Completion of an IA Audit to ISO 27001 standards.
- Risk Management of deployed CIS.
- Application of IA measures to manage risks to MOD CIS.

Main Training Objectives

- Demonstrate carrying out the Sy Elements of Business Continuity (BCM).
- Demonstrate carrying out Accreditation Methodologies.
- Advise on and demonstrate the use of AP 3085.
- Demonstrate carrying out Information Assurance Management.
- Demonstrate the Implementation of and advise on P3 measures.
- Describe the usage of ISO27001.
- Complete an Audit.
- Complete an IA Investigation.

- Explain the application on Computers, Networks and Technical Threats.
- Explain the use of Technical Defensive Measures.

Qualification

On successful completion all candidate will be awarded the Q-P-IA competency.

Courses per year/Duration

Courses per year: 3.
Course duration: 2 weeks.
Course number: 12 per course.
ELTS level: 8.

















INTERNATIONAL SECURITY SUPERVISORS COURSE



Course Aim

The International Security
Supervisors Course aims to provide
the International community a
standardised and co-ordinated model
to respond to any incident in any
theatre of Operation. The purpose is
to cultivate and foster future working
relationships and streamline working
practices regardless of nationality,
trade or mission.

Description

This course provides theoretical and practical applications of Basic First Response. Attendees will be taught the basics of the Code of Conduct, First Response, scene capture, treatment of victims and evidence collation. Furthermore they will gain a foundation knowledge on the Response to Road Traffic Collision incidents, Basic First Aid and Personal Safety Instructions.

Assessment

Students will undertake formal practical assessments over 2 days which will test their abilities to respond to varying scenarios based on

operational incidents e.g. Responding to Sexual Offences, Road Traffic Collision, Public Order, Robbery and Theft Offences etc.

Main Training Objectives

- Code of Conduct.
- Principles of First Response.
- Use of Incident Logbooks.
- Evidence Recording Process.
- Detention and search of Suspects of Crime.
- Principles of Sexual Crime and Victim safeguarding.
- Basic First Aid.
- Personal Safety Training Techniques.
- Responding to Road Traffic Accidents and incidents.
- Incident Photography and Sketch Plan Recording.
- Forensic Awareness.
- Crime Reduction Principles.

Qualification

UK Military Police Certificate of Competence.

Courses per year/Duration

Courses per year: 2.

Course duration: 2 weeks. Course number: 20 per course. ELTS level: 6.

















CONFLICT MANAGEMENT AND RESTRAINT COURSE



Course Aim

This course is designed to teach students how to recognise and deal with potentially confrontational situations as well as basic self-defence techniques.

Description

This course is designed to make students aware of how to recognise and defuse dangerous situations as well as giving a baseline level of selfdefence awareness.

Assessment

Students are formatively tested in practical scenario of varying escalating complexity demonstrating verbal reasoning and self-defence techniques.

Main Training Objectives

- Components of Communication.
- Use of Force.
- Explain Legislation covering the Use of Force.

Qualification

UK Military Police Certificate of Competence.

Courses per year/Duration

Courses per year: 2. Course duration: 2 days. Course number: 20 per course. ELTS level: 6.

















ELTS level:

PERSONAL SAFETY TRAINING COURSE



Course Aim

Personal Safety Training course is designed to support and inform operational decision making, provide personnel with de-escalation techniques to manage conflicts, and use safe application of reasonable force in violent situations.

Description

Personal Safety Training Basic User Course gives the Service Police Officer the base level of assurance required to be able to operate competently as a Service Police Officer when faced with a kinetic or potentially kinetic situation. Upon the successful completion of the course the Service Police Officer is qualified in the use of rigid Hand Cuffs and Batons and is authorised to utilise this equipment in the discharge of their duties. Applicant must be physically fit and free of any injury.

Assessment

Students are formatively tested in legislative knowledge and practical personal safety principals and techniques.

Main Training Objectives

- Components of communication.
- Tactical communication.
- Use of force.
- Explain legislation covering the Use of Force.
- The Rules of Engagement.
- Explain the Tri-Service Policy for the use of Defensive tactics equipment.
- Explain the National Decision Making Model.
- Explain the hazards the risks associated with Personal Management.
- Carry out proficient use of Baton techniques.
- Carry out Post Use Procedures.
- Use of unarmed Defensive Tactics.
- Carry out the correct application of Limb Restraints.

Qualification

DSPS Training delivered to College of Policing standards.

Courses per year/Duration

Courses per year:
Course duration:
Course number:

















PERSONAL SAFETY TRAINING INSTRUCTOR COURSE



Course Aim

The Personal Safety Training Unit Instructor Course is designed to train personnel, enabling them to deliver mandated personal safety refresher training at Unit Level.

Description

The Personal Safety Training Basic UI Course is designed to qualify Service Police Officers to conduct on the job personal safety refresher training at Unit Level. Enabling all Service Police Officers to maintain personal safety training requirements and competency at their Unit. Students should have a minimum of 2 years' experience as a Personal Safety Practitioner.

Assessment

Instructors are formatively tested in legislation knowledge and instructional practical Personal Safety Techniques.

Main Training Objectives

- Carry out Lesson Administration.
- Carry out Instruction into Tactical

- communication.
- Carry out instruction on the mechanics and use of rigid handcuffs.
- Carry out instruction on the mechanics and use of the Baton.
- Carry out instruction on the use of unarmed tactics.
- Provide advice on Training requirements.
- Carry out instruction into the use of limb restraints.

Qualification

DSPS Training delivered to College of Policing standards.

Courses per year/Duration

Course per year: 6. Course duration: 5 days. Course number: 12 per course. ELTS level: 7.



















INTENTIONAL BLANK





DCLPA Prospectus

DEFENCE SCHOOL OF TRANSPORT (DST)

The Defence School of Transport (DST), Leconfield is an Initial Trade Training and Subsequent Trade Training Establishment and in addition to core training of military personnel, DST provides specialist training to overseas Defence Attaché s. We have also generated additional training courses to support military operations overseas. DST can train up to 1500 personnel at any one time. The size of operation makes DST the largest residential driver training school in NATO, it is recognised as being a 'Centre of Excellence' by DHL, Eddie Stobart, the US Army, the US Marine Corps and the French Army amongst others – who have adopted DST training methods such as Fixed Mastery Variable Time (FMVT) techniques.

To carry out this vast training commitment DST holds a vehicle fleet of 1,300, ranging from Saloon Cars, Mechanical Handling Equipment (MHE) to Specialist Military Vehicles and Lease-hire Trucks for the driver training element. Training is delivered by a combined military and civilian establishment of almost 750 permanent staff.















DEFENCE ROAD SAFETY ADVISOR



Course Aim

The aim of the course is to train selected personnel to be competent and qualified in road safety and to maintain the Ministry of Defence Road Safety Campaign Programme.

• Provide full immersive training using virtual reality goggles.

Qualification

Defence Road Safety Advisor Competency.

Description

Students will be required to investigate road traffic collisions/ incidents and learn how to advise and update Unit Commanders on road safety. Training will cover the importance of the distribution of road safety publications and educational training material.

Assessment

20-minute PowerPoint presentation on Road Safety as part of a syndicate.

Main Training Objectives

- Provide continuation training such as various driving events, for example road safety etc.
- Advising on routing and signing of traffic circuits in camp area.
- Complete post Road Traffic Accident/Road Traffic Incidents documentation.

Courses per year/Duration

Courses per year: 1. Course duration: 5 working days (Mondays to Fridays).

Course Number

11T0056.

















MASTER DRIVER



Course Aim

To train personnel to be conversant in advising Brigades in assurance and governance in accordance with the management checks, Logistic Support Assurance Framework (LSAF). This course is open to middle management staff within a Unit (Staff Sergeant to Warrant Officer and above).

Description

Students will learn how to advise on transport management procedures and supervise a Defence Testing and Licensing Authority (DeLTA) office. They will be taught how to contract manage driver training, how to carry out 1st line assurance and will visit other civilian/defence organisations.

Main Training Objectives

- Learn to be a Manager in Dangerous Goods.
- Deliver a presentation.
- Operation Fleet Management, Exercise Management, Budget Management.
- Conduct visits to Licensing Authorities within the UK to gain a better understanding of the processes.

- LSAF to learn and present yourself as an auditor and visit a unit to conduct assurance activity.
- Tri-More Exercise Testing in a realistic working environment on Operational Fleet Management, a governance-based presentation and conducting a back brief.

Qualification

Royal Logistic Corps Master Driver Competency.

Courses per year/Duration

Courses per year: 2. Course duration: 5 weeks.

Course Number

11T/0054.

















DEFENCE TRANSPORT MANAGER



Course Aim

To train Unit Mechanical Transport (MT) Managers to first line assurance level in how to manage the day to day operation of a unit MT department within barracks and in an operational environment.

The Course is open to Officers, Warrant Officers or Civilian equivalent.

Description

The Defence Transport Manager would work closely with the Master Driver and provide the 1st party assurance activity for an MT unit. It offers the opportunity for students to be taught on how to manage a MT department, manning, budgets, vehicle contract, vehicle and equipment maintenance programme and be able to supervise all administration procedures within a unit MT during peacetime and whilst on operations. It also covers the duties of a HAZMAT (Hazardous Material) Manager. International students must hold a Category B Driving Licence or national equivalent and, International English Learning Testing System (IELTS) Level 6.

Main Training Objectives

- Manage MT Staff.
- Administration of a MT Department.
- Contract Management.
- Manage Road Safety.
- Manage MT Department within MOD Policy.

Qualification

Defence Transport Manager Competency.

Courses per year/Duration

Courses per year: 7. Course duration: 10 days.

Course Number

11T/0055.

















DEFENCE STAFF CAR DRIVER



Course Aim

To train military and civilian drivers to be able to professionally drive VIPs and their families/guests in the provision of the highest security and safeguarding procedures.

Description

Students will be expected to plan a secure route and drive a vehicle taking all the necessary precautions to safeguard the occupants and themselves. They will learn how to take the necessary evasive action when confronted with an ambush or incidents using the purpose-built training area enabling students to immerse themselves in a realistic environment.

A combination of classroom and use of the military training environment, students will also be expected to learn about vehicle maintenance and general safety.

Attendees must have a minimum 12 months driving experience as hold a Full Category B Driving Licence or national equivalent. International students must also have International English Learning Testing System

(IELTS) Level 6.

Main Training Objectives

- Students are to demonstrate effective personal behaviour and have a good understanding in how to engage with high profile personnel.
- This is a high mileage course and students experience various driving scenarios during the daytime and during the hours of darkness.

Qualification

On completion of the course students are entitled to enrol with the Institute of Advanced Motorist.

Defence Staff Car Driver Competency.

Courses per year/Duration

Courses per year: 6 Course duration: 8 days (the course will be reduced to 5 days for the new training year Apr 2022).

Course Number

11T/0097.

















DEFENCE ATTACHÉ STAFF ADVANCED DRIVING



Course Aim

Allowing students to apply evasive driving techniques this course will teach students how to react and implement safety procedures whilst applying specialist driving skills in a variety of vehicles on and off road and using the skid pan facilities on site. They will learn to apply advanced driving skills in line with the UK Policy Road Craft Manual.

Description

During this intense 5-day course students will carry out emergency drills and apply evasive actions in hostile scenarios in a realistic working environment. Training is conducted both day and during the hours of darkness. Full Protection Equipment is issued and used for the duration of the course.

Attendees must have a Full Category B Driving Licence or national equivalent. International students must also have International English Learning Testing System (IELTS) Level 6.

Main Training Objectives

- Maintenance of an Attaché vehicle
- Carry out vehicle recovery and towing procedures.
- Complete military transport documentation to meet first line assurance.
- Undertake and carry out accident and breakdown procedures.
- Comply with Health & Safety legislation in a military transport environment.
- Position and secure a loose load.
- Theory training on skid prevention.

Qualification

Defence Attaché Driver.

Defence General Service Driver Parts 1,2,6 Competency.

Courses per year/Duration

Courses per year: 8. Course duration: 5 Days (Monday to Friday). Students will be expected to work daytime and during the hours of darkness.

Course Number

11T/0096

















EXPLOSIVE ORDNANCE DISPOSAL (EOD) VAN DRIVER



Course Aim

This course operates closely with the local police constabulary and allows students to support and exercise traffic exemptions when driving in emergency situations. This will include driving under escort and/or unescorted 'blue light' response conditions. This course is highly suitable for personnel who are required to drive under 'blue light' conditions for other services and is delivered during day and bight time hours.

Description

Students will learn about the 'Blue Light' policy and the principles of 'driving emergency situations on open public roads. After the theory principles, they will drive in or Soft skinned military vehicles in and around the local area with an opportunity under Blue Light'in order to immerse themselves into a realistic scenario. They will conduct emergency procedures under the close observation and exercise the Road Traffic Act throughout the course and learn how to main a Defence EOD Van. Due to the nature of the course there is 2:1 Student to Trainer ratio of instruction delivery.

Assessment

This course is assessed throughout with theory and practical tests.

Main Training Objectives

- Drive a Defence EOD Van.
- Maintain a Defence EOD Van.

Entry Standards

- International English Learning Testing System (IELTS) Level 6.
- Must hold a GB issued photo card driving licence with a minimum full Category C1 (unrestricted (7.5 tonne)) entitlement or national equivalent.
- Students must be able to meet the UK Driver Standards Agency basic level eyesight requirement for the Category of licence held.

Qualification

EOD Van Driver Competency.

Courses per year/Duration

Courses per year: 37. Course duration: 5 days (Mondays to Friday).

Course Number

11T/0068

















VEHICLE QUAD BIKE OPERATOR



Course Aim

This course is to train personnel to be competent and qualified Quad Bike Operator. To enable drivers to confidently operate in any environment.

Description

The Quad Bike Training is predominantly delivered over rough terrain both by day and night using Night Vision Goggles (NVG) including towing the Quad Bike Trailer. Full Personal Protection is issued and used for the duration of the course.

Assessment

This course is assessed throughout with theory and practical tests.

Main Training Objectives

- Operating the Quad Bike systems and controls.
- Conducting Quad Bike and trailer maintenance.
- Conducting riding on a nonpublic road.
- Operating a Quad Bik using NVG.
 Positioning and securing a load on the Quad Bike and Trailer.

 Conducting platform recovery and emergency procedures.

Entry Standards

- International English Learning Testing System (IELTS) Level 6.
- UK Category B licence or national equivalent.
- Students must be able to meet the UK Driver Standards Agency basic level eyesight requirement for the Category of licence held.

Qualification

Vehicle Quad Driver Operator Competency.

Courses per year/Duration

Courses per year: 15. Course duration: 5 day (Mondays to Friday).

Course Number

11T/0300.

















DEFENCE FORKLIFT TRUCK (FLT) REACH OPERATOR



Course Aim

To train personnel to be competent and qualified Vehicle Forklift (Industrial) Reach and Tier Operators.

Description

Students will be taught to drive and operate an Industrial Reach and Tier Forklift Truck. Please note that the side -facing operator's seat; this is an electric indoor warehousing machine.

Assessment

This course is assessed throughout with theory and practical tests.

Main Training Objectives

- Identifying vehicle components.
- Manoeuvring in a controlled environment.
- Preparation of the vehicle for transportation.
- The stacking and de-stacking of loads in a controlled environment.
- Driver/operator maintenance responsibilities.

Entry Standards

- International English Learning Testing System (IELTS) Level 6.
- UK Category B licence or national equivalent.
- Students must be able to meet the UK Driver Standards Agency basic level eyesight requirement for the Category of licence held.

Qualification

Vehicle Forklift (Industrial) Reach and Tier Operator Competency.

Courses per year/Duration

Courses per year: 9. Course duration: 5 day (Mondays to Friday).

Course Number

11Y/Y001.

















TFLRT OPERATOR (4000 KG)





Course Aim

The aim of this course is to train personnel to be competent and qualified Materials Handling Equipment (MHE) Forklift Rough Terrain Operators on the JCB 541-70 (Medium) platform.

Description

Students will be taught to drive and operate a JCB 541-70 Rough Terrain Forklift Truck. Training is conducted during the day. Full Personal Protection Equipment is issued and used for the duration of the course.

Assessment

This course is assessed throughout with theory and practical tests.

Main Training Objectives

- Identifying vehicle components. procedures.
- Manoeuvring in a controlled environment.
- Preparation of the vehicle for transportation.
- The stacking and de-stacking of loads in a controlled environment.
- Driver/operator maintenance responsibilities.

Entry Standards

- International English Learning Testing System (IELTS) Level 6.
- UK LGV Category C driving licence or national equivalent.
- Students must be able to meet the UK Driver Standards Agency basic level eyesight requirement for the Category of licence held.

Qualification

Vehicle MHE Forklift Rough Terrain Operator – JCB 541-70.

Courses per year/Duration

Courses per year: 15. Course duration: 5 day (Mondays to Friday).

Course Number

11T/0107.



















JOINING INSTRUCTIONS















INTERNATIONAL STUDENTS JOINING INSTRUCTIONS



Pre Arrival

Before undertaking any training at one of the schools within the Defence College of Logistics, Policing and Administration, all international students must meet the prescribed standards for their specific course. These standards will be detailed in the Letter of Training Arrangement (LoTA) and the Joining Instructions (JIs) which all prospective students will receive. Failure to meet the required standard is the responsibility of the students and their national authority.

Joining Standards

Candidates training at the Defence College of Logistics, Policing and Administration must be in good health and physically fit and robust enough to complete the course.

Candidates are to be conversant in the English Language and must meet and be in possession of one of the standards below or that specifically mentioned on a course type:

- International English Testing Systems (IELTS) level 5.0.
- NATO Standardisation Agency (STANAG) level 2.

 Common European Framework (CEP) level B1.

Security Clearance

Candidates undertaking training must hold the appropriate Security Clearance in accordance with the Defence Manual of Security Vol 1, JSP 440 and that certificates are sent to the Capability Exploitation and Defence Engagement Section, Military Liaison Officer (SO2) at DCLPA HQ. All available training delivered by the schools to international students are classified at OFFICIAL level. Failure to provide receipt of the certificate of Security and Assurance (with photographic ID) will prevent access onto the training establishment and to the course.

Visas

There may be some courses which require multiple entry visas and this will be made clear in the LoTA and JI's.

Accommodation

Whenever possible, international students undertaking training are to be accommodated in the relevant Messes in accordance with their

substantive rank.

Catering

Our catering staff at delivery schools are aware of special dietary needs and cultural backgrounds and are to be informed of any specific dietary requirements. There will be at least one dish on each menu which will be acceptable to those whose religion bars certain food products.

Conduct

International Students are expected to conduct themselves appropriately as representatives of their branch of Service and Nation. Instances involving misconduct will be treated sensitively and fairly in accordance with UK disciplinary processes.

















SHORT TERM TRAINING TEAMS



Short Term Training Teams

The Defence College of Logistics, Policing and Administration delivers a variety of training packages to meet specific customer requirements delivered across all parts of the College. Individual training placements for International Students will largely take place alongside UK students on each particular course, however we can by arrangement offer the option of standing up a Short-Term Training Teams (STTT).

- Using our highly trained, accredited instructors these STTT consist of subject matter experts who deliver bespoke training packages specifically tailored to meet the customer requirements, which can be delivered in the host country.
- The benefit of such training packages provides a more cost effective method of training delivery enabling more students to be trained in their home country.
- Where capacity and resource availability exists, the Defence School of Logistics, Policing and Administration can also offer

bespoke training courses for international students, where the UK training programme has been adapted and amended to deliver relevant and pertinent training that suits the international customer.

 We strive to be as flexible as possible and welcome all defence engagement training opportunities. If you do not see what you are looking for, please contact us to discuss a training package that suits your needs.









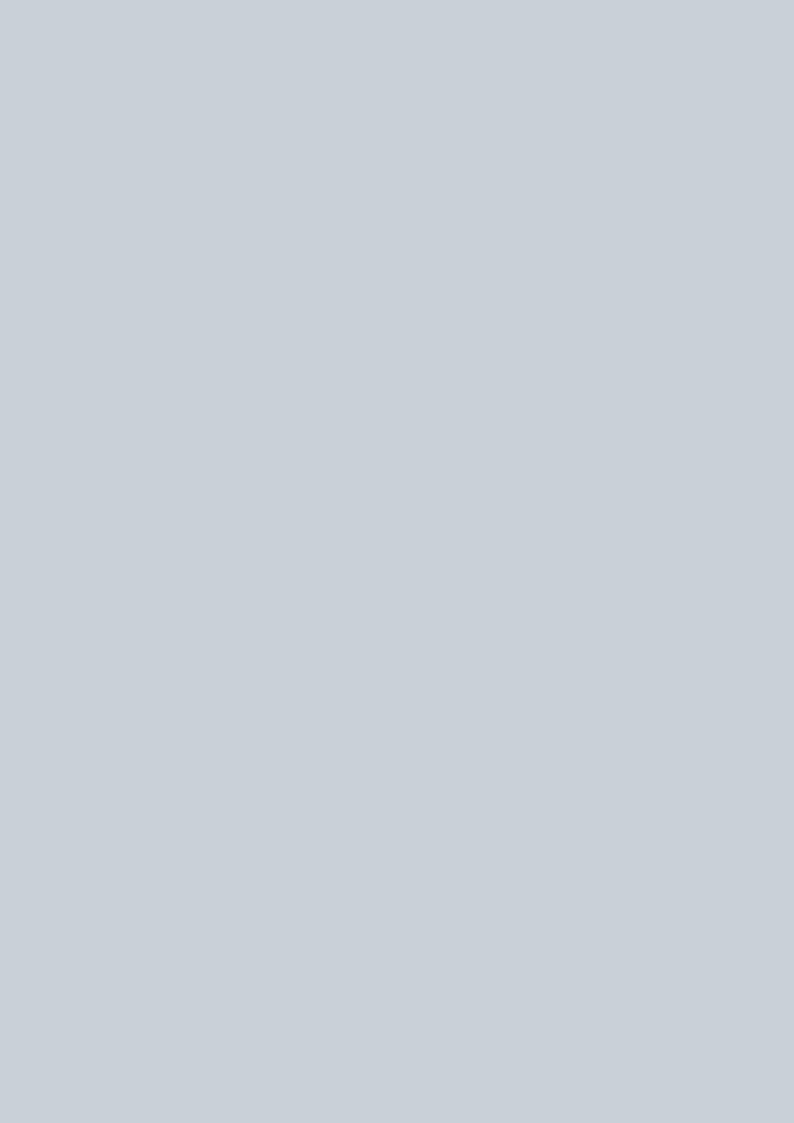








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For more information