

Job Offers Week 25

MAPS System Admin Support

Ref: LJGNATO

Note: This is an urgent vacancy and would suite someone who has left the armed forces or about to leave.

Full time system administration to support NCSA with the following tasks:

1. Provide expertise on the Windows Operating System Family, Windows Server 2003 and later, and AIS management tools
2. To be on-site subject matter expert on NATO's implementation of the Enterprise Management Systems specifically IIS, SQL, WTS
3. Provides expeditious technical support services (including technical help desk and emergency on-site assistance) to ensure mission essential centrally managed NCSA information systems remain operational.
4. Assists in the maintenance of operational and support environments for the software of all assigned systems
5. Performs analysis, detailed problem diagnosis/resolution, programming, testing and writing documentation. Participating in reviews, workgroup and audits

Security Clearance

The Contractor must possess and present valid proof of a nationally issued and NATO acceptable security clearance to the minimum level of NATO SECRET.SC/DV.COSMIC

Language

English: Listening, speaking, reading and writing shall be good (minimum NATO SLP 3333). The work, both oral and written, in the post and in the Headquarters is conducted in

English.

Qualifications

General education:

BA/MS degree or international equivalent in Computer Information Systems or related field. Degree requirement waived if the candidate has at least two of the following certifications or can document formal coursework leading to at least two of the certifications.

- Microsoft Certified Technology Specialist (MCTC) in Win Srv 2003 or later
- MCTS in SQL Srv 2005 or later
- Microsoft Certified System Administrator (MCSA)
- Microsoft Certified Database Administrator (MCDBA)
- Microsoft Certified System Engineer (MCSE)

Additionally:

The consultant assigned to this work must be an experienced Service Management and Information System professional and must possess documented proof of the following:

- Detailed system administrator level knowledge and at least 3 years expertise in the last five year on:

- a. MS Windows 2003 or later;

- b. MS Windows SQL 2005 or later;

- c. MS Internet Information Server 6.0 and above;

- d. Symantec Backup Exec 11 d or later;

- Deep technical knowledge of Active Directory and Security Settings

- Technical knowledge of DNS, DHCP, WTS, MS Exchange 5.5; 2003; 2007

- Technical knowledge on wide and local area networks

- Knowledge of data security handling in SW applications

- Sound technical knowledge of Firewall, Router, Switch

Travel within NATO Boundaries

The consultant may be required to travel to remote sites in order to provide on-site support. Such travel is normally of short duration, up to 1 week and occurs infrequently, possibly 3-5 times a year.

Travel requirements to locations other than the main location of work shall be authorised in advance by the Purchaser and expenses incurred for travel shall be in addition and billed at a cost not to exceed the price of economy air or first-class rail ticket. Expenses will be compensated to the Company by the Purchaser on the basis of actual cost of the travel and allowable NATO per diems. In no case will the Purchaser make payment for travel/per diem claims without proper support in the form of receipt/cancelled tickets, etc.

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