

Job Offers Week 23

Asset accounting Specialist (Government Property)

Position Purpose

The main purpose is to monitor company practices, processes and industry trends to ensure that established capital equipment records and programme equipment management is compliant with company policies and regulatory guidelines. Practices and processes include: acquisition, movement, physical inventory, maintenance, utilisation and consumption, disposition and contract closeout. Maintenance processes; subcontractor control; customer control records and reporting.

Responsibilities

Ensures compliance with UK Government Defence standard 05-99 and maintains strong relationships with the UK MoD Asset Accounting Centre and the Royal Air Force (RAF) Reviews and analyses system metrics to identify areas for accuracy and compliance to established procedures and guidelines.

Provides guidance to the team and consults with management on property management tools, processes and procedures.

Interacts with contracting organisations, customers and industry on complex issues and provides expertise to manage capital equipment (property) information systems across the company.

Develops plans and processes to address any gaps between standard company processes and UK MoD requirements flowed down via contractual commitments

Lead teams and efforts as required to implement corrective action

Develops and implements continuous improvement processes throughout the system.

Maintains Company flow diagrams and process updates

Establishes internal & external audit/process control and acts as the programme focal for all external audit requirements.

Reviews and analyzes system metrics to identify areas for accuracy and compliance to established procedures and guidelines.

Competences

Accounting Systems and processes

Analytical Skills

Customer Knowledge

Finance integration knowledge – key understanding of liability of this property

Influencing others

Information and data retrieval

Inventory control and management

Property control

Builds positive relationships

Contributes to team success

Decision making

Managing work

Experience and Education

Previous experience within the MoD or familiarity with government regulations is essential. Must be educated to degree level or equivalent in a related subject.

Contact: Helena Holden hl1@businessleadersuk.com or +44 (0)7814 274166

<http://www.businessleadersuk.com>

Saudi Arabia Opportunities

A well established British risk management consultancy is seeking to expand its Middle East Information Security practice. A current focus is on securing a long term contract with a Government Department in Saudi Arabia, which will potentially create a number of new roles within the team to service the contract. These medium to long term posts will require candidates to hold either UK or US security clearance or be willing to provide personal details to achieve that status to the satisfaction of our clients. The focus of activities is to develop governance, Information Assurance operations, compliance audits and Information Security Awareness capabilities. A deliverable from the consultancy is to ensure the client moves towards adoption of or certification to NIST 800-16, NIST 800-50, ISO 27001. They are starting from a very low base and there is considerable scope for the individuals within the team to not only deliver the strategic concept but to determine and shape the client's team and build its capabilities.

Highly competitive packages will be offered to include tax free salary, free housing within an expat compound, a car, private medical and personal accident insurance, generous leave entitlement and a number of free business class flights to the UK per annum.

Job Specifications

Senior Information Security Consultant

Salary: £100K+ depending upon qualifications and experience

Role

This is an exciting opportunity to take up a senior position setting up this key new consulting opportunity. A minimum 3 year contract is envisaged. The emphasis of the position would be providing technical Information Security consultancy, ideally similar to CLAS and coordinate the activities of a team of several specialist professionals.

Background

BSc in computing or related science, CISM/CISA, CISSP and a minimum 5 Years experience in information security.

Head of Information Security Awareness & Training

Salary: £70K+ depending upon qualification and experience.

Role

Leading a small specialist team, this opportunity includes setting up an Information Security Awareness office from first principle. This includes developing a campaign, designing briefs and material together with assessing cultural change. A minimum 1 year renewable contract is envisaged. The emphasis of this key position is setting the strategy and the eventual skills transfer to the local service personnel. Some experience in delivering CBT packages and underlying IMS, together with public presentations would be advantageous.

Background

Ideally ex-military with strong training experience

Information Security Consultant

Salary: £60-70K depending upon qualifications and experience

Role

Experienced consultants preferably with military Information Security or CLAS background or recently retired military staffs with Information Assurance and particularly CND pedigree. A minimum 1 year renewable contract is envisaged or shorter, possibly UK based assignments. The emphasis of these positions would be providing technical and procedural Information Security consultancy.

Background

RAF Police, Int. Corps or Royal Signals InfoSy, NSA and/or CISSP
Confident working with the minimum of supervision within a military environment

Information Security Auditor

Salary: £55K+ pro rata, depending upon qualifications/experience.

Role

Experienced auditors preferably with military Information Security or CISA background or recently retired military staffs with Information Assurance and particularly from a CND pedigree. A cycle of audits is envisaged with assignments up to 3 months duration.

Contact John Hodges. Email john.hodges@cpa.uk.com Please note that you can contact John on 07808 578863 but only after the 9 September 2009

Help Desk Engineer (NATO Project)

Location: Madrid

Salary: £40k - £60k per annum

Contract: Two years

Scope of work within Help Desk Operator Role

Qualifications

Knowledge in Local Area Network (LAN) computer operations.

Experience in Personal Computers (PC), hardware operation and in data processing

equipment operation.

Experience in resolving microcomputer hardware related problems.

Knowledge of Personal Computers (PC) and common software packages (Microsoft products).

Working knowledge about Service Desk Express v9. SDE v9 is the preferred; however, experience with any Service Desk tool would be of preference

Must be trained enough to operate the NCMD Helpdesk

The employees will display the tact and discretion and presentation required for proper contact with the customers and public in general. NCSA will have the final word to determine if the selected personnel meet the necessary skills to render the service.

2.4.2. Standard Automatic Data Processing knowledge

Word Processing: Working knowledge

Spreadsheet: Working knowledge

Graphics Presentation: Basic knowledge

E-mail clients/Web Browsers: Working knowledge

Database: Expert knowledge

Web Content Management: Working knowledge

Language requirement

English:

Speaking ability: Very Good

Listening and understanding ability: Very Good

Reading ability: Very Good

Writing ability: Very Good

Spanish:

Speaking ability: N/A

Listening and understanding ability: N/A

Reading ability: N/A

Writing ability: N/A

The work, both oral and written, at the work location as a whole is conducted mainly in English.

Contact: Lee Grimes on 01642 718950 or Email lee.grimes@marske.com

Web. www.marske.com

Associate Director for IT Services (Surrey Primary Care Trust)

Ref: 750-SE-8454

Location: Leatherhead

Salary: £54,837 - £67,238

An organisation with a role in modernising healthcare for our local community, we can offer career opportunities that have never been as varied or as challenging. The PCT has access to Child Care and Housing Initiatives. We offer competitive salaries and holiday entitlement, starting at 27 days (pro rata) and a final salary pension scheme.

Our newly formed Knowledge Management Directorate is seeking an Associate Director of IT to take responsibility for, manage and develop our IT and telecoms infrastructure and help us benefit from the use of innovative technology in support of the commissioning function within a health setting.

Requirements

This post needs to understand how IT and technology in general can support business processes and healthcare.

We need an experienced manager to help develop our usage of IT and to achieve productivity and quality targets in an exciting period of change for Surrey PCT. This post will ensure that current infrastructure is maintained, resilient and reliable, for both internal and external purposes to meet the needs of directors, clinicians, providers and managers and that the provision of the IT services are in place.

Experience

You will be educated to a minimum of Masters Level, ideally supported by relevant post graduate qualification in a computer related or appropriate subject.

You will have experience in a senior IT management role, some of which will be within a NHS organisation and experience of industry standard software and hardware design, and software and hardware development.

When considering applying for this post please note that it is advertised on the below NHS site. Please read the job description / person specification and apply online. The closing date is 11 September 2009 .

<https://www.jobs.nhs.uk/cgi-bin/vacdetails.cgi?selection=912328444>

Cyber Security Risk Assessor

Location: Berkshire

Salary: ca. £31,000 + Benefits

Our Client is seeking an individual to establish the level of residual security risk related to company IT systems; demonstrate degree of compliance with the Risk Management and Accreditation Document Set; develop and deliver the Company User Security Awareness Course and other bespoke IT security training, as well as deliver the awareness and education packages.

Key accountabilities

Security risk assessment of IT systems

Assessing compliance against Risk Management Accreditation Document Set (RMADS)

Identification of inefficient or ineffective controls

Delivery of the Computer User Security Awareness Course (CUSAC) process

Support the development of the Security Intelligence picture

Formal reporting of analysis and conclusions

Responsibilities

Conduct security risk based audits and assessment surveys for IT systems

Assessment of significant changes to IT systems against risk profile

Produce reports based on survey findings

Assist the company Accreditation team through focused audits
Develop security risk based processes to prevent data loss
Develop and deliver the Computer User Security Awareness Course (CUSAC) to staff contractors and other company employees
Ensure the understanding and application of responsibilities with regard to the Company's Environment, Health, Safety, Security and Quality Standards

Qualifications

HND/C in relevant subject or the equivalent experience
Qualification or certification in information security related discipline
CISSP/CISM/CISA/MSc would be an advantage

Knowledge

Good knowledge of IT and Information Security principles
Sound knowledge of security requirements when operating within MoD environments
Conversant with HMG Infosec Standards
Broad knowledge of general security approaches to Physical Security, Personnel Security, Security Audit, Security Investigation and Incident Response

Experience

Proven experience in a proactive security role in a large commercial company, Government or military environment with exposure to security monitoring, auditing and investigation

Skills

Demonstrable risk analysis capability with ability to assess, analyse and evaluate findings and results of investigation
Good verbal and written communication skills, with proven report writing and presentation skills
Able to plan and organise to meet set timescales

Behaviours

Support members of the broader team and give consideration to their limitations and abilities
Listen to others and give consideration to their views or opinions that would benefit the business and its goals
Work effectively with others and maintain a positive attitude to inspire and motivate
Ability to operate under pressure
Tenacious and able to defend conclusions
Because of the nature of the work undertaken at my clients' site, this post is required to meet special nationality rules and therefore are only open to British Citizens. All selected candidates will be required to undergo security clearance. The MoD rules state that in order to have access to this level of information, candidates "must be British as defined in the British Nationality Act 1981"

For more information, please contact Annette Hedouin, at Ex-Mil Recruitment Ltd on 0844 478 0562 or annette@ex-mil.co.uk or via the website www.ex-mil.co.uk
